



M.Sc. Full-Time Course-Based Program

The Guelph-Waterloo Centre full time course-based M.Sc. option is designed for students who wish to complete the degree requirement over a one-year period. Degree requirements consist of six one-term graduate courses plus Chem. 794(0) (M.Sc. Seminar) and the M.Sc. Research Paper. Up to three University of Guelph/Waterloo graduate courses may be taken outside of the Department of Chemistry. Financial support may be available (but is not guaranteed) to a student carrying out an experimental research project. In selecting which University they will apply through, applicants are encouraged to review the research conducted by faculty at each institution and, in light of their own research interests, choose that University as their home university. This program is available for Canadian citizens and permanent residents.

Admission Requirements

Admission requirements are the same as the full-time regular thesis M.Sc. program. A normal start-date is September, as the majority of courses are offered in the Fall and Winter terms.

Time Limits

The full-time course-based M.Sc. option allows students to focus on any area of chemistry or biochemistry. The minimum period of time for completion of the full-time M.Sc. is *two* terms and it is expected that the program will normally be completed within one year, with a maximum duration of two years.

Chem 794(0) and M.Sc. Research Paper Course Requirements

Chem 794(0) and M.Sc. Research Paper course will usually be taken after the six regular courses have been completed, but students may certainly complete the seminar and project earlier if he/she wishes. The Chem 794(0) Master's Seminar is to take place prior to beginning the Masters research work and should be completed before the beginning of the graduate student's last term. The Research Paper is an experimental project to be completed **during one term (or equivalent) of full-time research in the laboratory of a Centre faculty member**. A written report is required, and an open, public seminar based on the content of the report will be presented.

- ✓ Information on the Chem 794(0) requirements can be found at: http://www.gwc2.on.ca/course_files/msc_794_0_seminar_requirements.pdf
- ✓ Information on M.Sc. Research Paper course requirements can be found at: http://www.gwc2.on.ca/course_files/msc_research_paper.pdf
- ✓ The University of Waterloo Chemistry Department website contains 794 MSc. Seminar requirements and report examples (<http://www.chemistry.uwaterloo.ca/grad/>).

Supervisory Committee Requirements

A supervisory committee consisting of 2 faculty (a research advisor plus one centre member) must be formed before the beginning of the term in which the 794(0) M.Sc. seminar will be done. The student should ask 2 faculty members in his/her area of research.

Registration Requirements

Please also note that you must maintain continuous registration with the University throughout your graduate program. Formal registration dates are announced in the *Calendar of Events and Deadlines* listed in the Graduate Studies Calendar which is available on the Internet

- ✓ University of Guelph - <http://www.uoguelph.ca/registrar/graduatestudies/index.cfm>
- ✓ University of Waterloo - www.grad.uwaterloo.ca

Leave of Absence/Inactive Status

A student may make prior arrangements, subject to review and recommendation by the department, to take a leave of absence from graduate studies for a specified period of time. If you apply for, and are granted Leave of Absence (LOA) (University of Guelph)/Inactive Status (University of Waterloo), please be aware that you are **not** entitled to use the services of the university, including graduate supervision, for the duration of that term. Graduates in the (GWC)² program are allowed to take one LOA/Inactive Status during their program and two, only in exceptional cases based on their specific University's policy for granting this leave. Please refer to the appropriate Graduate Studies Calendar for further information and the links below for the required forms.

- ✓ **University of Guelph** – <http://www.uoguelph.ca/registrar/graduatestudies/files/hiatus.pdf>
- ✓ **University of Waterloo**
http://www.grad.uwaterloo.ca/forms/Academic_Records/CompletionWithdrawalStatusChange.pdf

Voluntary Withdrawal

In advance of voluntary withdrawal, students who are hoping to continue their program must discuss with their department any conditions which must be met upon their readmission to their program. Please be aware that you are **not** entitled to use the services of the university, including graduate supervision, for the duration of that term(s). Please refer to the appropriate Graduate Studies Calendar for further information.

- ✓ University of Guelph - A student who wishes to withdraw **during** the course of one semester and return for a later semester must complete the Withdrawal. If the absence is to extend beyond the end of the current term, a Leave of Absence application will also be required.
<http://www.uoguelph.ca/registrar/graduatestudies/files/withdrawal.pdf>
- ✓ University of Waterloo – Students who request leave because they have other commitments such as a full-time job or travel plans, should voluntarily withdraw from their program until they are prepared to resume their studies.
http://www.grad.uwaterloo.ca/forms/Academic_Records/CompletionWithdrawalStatusChange.pdf

Readmission

- ✓ **University of Guelph:** A student who permanently withdraws and who subsequently applies for re-admission **to continue the same program** will be assessed a Re-admission fee. Contact Graduate Program Services for the appropriate forms (<http://www.uoguelph.ca/registrar/graduatestudies/files/readmit.pdf>). Readmission will be based on an evaluation of the application by the (GWC)².
- ✓ **University of Waterloo:** Students who reapply to the program and are approved for readmission, will be required to enroll for a minimum of one full term, without tuition refund, to complete their program. Application must be done through the OUAC application service.